

IMPORTANT STEPS

Collecting and Sending Drinking Water Samples

1. **Well-water** and **treated surface water** used for drinking can be sent for testing. Untreated surface water will not be tested. You should test your water three times per year: Spring, Summer and Fall.
2. Follow the instructions in your water sample kit to collect your drinking water sample.
3. Fill out the form completely.
Note: Your Health Unit # is **2247**.
4. Samples are not accepted on Fridays, Saturdays, and Sundays, the day before or day of statutory holidays.
5. Bring your drinking water sample to the Health Unit on the **SAME DAY** you collect it. Keep your sample cool. Samples can be dropped off at the following locations:

MONDAY TO THURSDAY

Burk's Falls Office
7:30 a.m. to 12:00 noon
17 Copeland St, Burk's Falls

Parry Sound Office
7:00 a.m. to 3:00 p.m.
70 Joseph St, Parry Sound

North Bay Office
7:30 a.m. to 3:00 p.m.
345 Oak St W, North Bay

WEDNESDAY ONLY

West Nipissing Municipal Office
8:30 a.m. to 2:00 p.m.
225 Holditch St, Sturgeon Falls

Getting Your Lab Results

Telephone:

Prior to submission, remove one of the barcodes from the sample bottle and place it on the **Water Results by Telephone Card (Blue)**. Follow the instructions on the card.

Mail:

Select the box "**Please mail to my mailing address above**". The report will be mailed to the address in the top left hand box of the form.

Pick up at the Laboratory:

Select the box "**Pick up at the laboratory**". The laboratory will hold the report for two weeks after the sample is received; it will be mailed after this date. No report will be released without proper identification (e.g. photo ID). You may pick up your report at the Orillia Public Health Laboratory (Parry Sound Office and Burk's Falls Office submissions) or the Sudbury Public Health Laboratory (North Bay Office and West Nipissing Municipal Office submissions).

You will not be able to pick up the report at the North Bay Parry Sound District Health Unit or the West Nipissing Municipal Office.