

Community Kitchen Planning Worksheet

Target Audience: _____

Staff/Volunteers: _____

Date/Time: _____

Location: _____

Budget: _____

Participant dietary restrictions: _____

Theme: _____

Recipes:

Timing/order of recipes:

Teaching points:

Mise en place (prepare ahead):

Pantry/food items required that are stocked in kitchen:

Grocery items needed:

Remember to:

- Print copies of the recipes for participants to take home.
- Put a hard copy of the recipe at each workstation (ideally in a plastic page protector).
- Bring containers for leftovers.
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