

# Vaccine Temperature Log Book

## Public Health Unit Contact Information

Public Health Unit: \_\_\_\_\_

Website: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Always keep your vaccines refrigerated between +2 °C to +8 °C.  
If the temperature is outside +2 °C to +8 °C, contact your public health unit immediately.

## Protecting Ontario's Vaccine Supply

- Always keep vaccines refrigerated between +2°C to +8°C.
- Never leave vaccines out of the refrigerator.
- Monitor refrigerator temperatures and record twice daily in the *Temperature Log Book*.
- Reset the maximum-minimum thermometer after temperature recordings (if applicable).
- Store vaccines on the middle shelves of the refrigerator, never on the door or in the drawers.
- Check vaccine expiry dates regularly.
- Always use vaccines with the earlier expiry date first.
- Order no more than a one-month supply of vaccine at a time.
- Call your public health unit immediately to report vaccines that have been exposed to temperatures below +2°C and/or above +8°C.
- NEVER administer or discard exposed vaccine until your public health unit has assessed the situation. Keep exposed vaccines in the refrigerator by placing these vaccines in a labelled container (or bag), marked with the date and time and "DO NOT USE."
- Spoiled or expired vaccine should always be returned to your source of supply (i.e., public health unit or Ontario Government Pharmaceutical and Medical Supply Service (OGPMSS)).
- Reorder *Temperature Log Books*:
  - Outside Toronto, through your public health unit.
  - Within Toronto, through OGPMS at 416-327-0837.

Month: January, 2011 Office/Facility: ABC Family Practice

Week 1	Mon 3	Tue 4	Wed 5	Thur 6	Fri 7	Sat 8	Sun 9
Time	AM PM	AM PM	AM PM	AM PM	AM PM	AM PM	AM PM
Current Temp	5.8 7.0	3.4 5.6	5.7 6.8	3.2 5.3	5.3 5.2	7.0 6.5	6.0 6.7
Max Temp	6.8 6.5	6.0 6.8	6.7 7.0	10.4 6.9	6.3 6.4	5.6 5.2	4.5 5.5
Min Temp	3.4 3.5	2.9 3.3	3.4 4.0	2.5 3.0	-0.2 3.6	7.0 7.5	6.5 7.8
Initials	AB AB	AA AA	AA AA	AA AA	AA AA	AB AB	AB AB
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## Vaccine Storage Troubleshooting Record

Date	Time	Temperature at Time of Discovery	Problem	Action Taken (if applicable, indicate name of health unit staff who provided assistance)	Results	Initials

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