

JOB POSTING #2025/006

POSITION:

Manager, Indigenous Engagement and Development - Management/Non-Union

HOURS OF WORK:

Permanent – Full-Time - 35 Hours Per Week (1.00 FTE)

EFFECTIVE:

As Soon As Possible

LOCATION:

Main Office – North Bay or Parry Sound Branch Office

ADDITIONAL INFO:

Vacant Position

POSITION SUMMARY:

Under the direction of the Executive Director, Community Services, the Manager, Indigenous Engagement and Development provides strategic leadership, guidance to planning, development and implementation of policies, programs, and initiatives that address the health priorities and challenges faced by Indigenous populations; advocate for culturally responsive approaches to public health promotion and disease prevention, integrating Indigenous knowledge, practices, and perspectives. This includes program design and delivery which demonstrates a commitment to reconciliation and addressing historic and ongoing injustices as per the [Ontario Public Health Standards \(2021\)](#). The position will facilitate and/or lead collective action engaging other Health Unit programs, and external partners, including members of the Health Unit's Indigenous Wellness Circle, members of Indigenous communities and Indigenous peoples living in urban settings, as well as community partners and agencies. The Manager, Indigenous Engagement and Development provides services that are consistent with the mission, vision, values, objectives, policies and standards of the Board of Health.

QUALIFICATIONS:

Education, Experience, Knowledge, Skills & Abilities:

- Bachelor's degree in public health, Indigenous studies, social sciences, or a related field
- Minimum of five years' experience working with Indigenous communities and organizations, inclusive of all Indigenous nations and peoples
- Minimum of three years of progressive experience at a managerial level including supervisory skills with a theoretical grounding in the principles of leadership
- Knowledge of and/or lived experience with the language, culture, history and customs of Indigenous peoples
- Knowledgeable about Indigenous concepts of health having physical, emotional, mental, and spiritual components
- Knowledge of community engagement and development within the context of local Indigenous, provincial, and federal health system
- Proficient use of computer technology including the use of Microsoft Office 365 programs (Word, PowerPoint, Teams), and SharePoint
- Demonstrated skills related to knowledge exchange, consultation, facilitation, and capacity building strategies among diverse audiences

- Strong partnership/collaboration, problem-solving and organizational skills
- Committed to providing exceptional client service
- Excellent verbal and written communication skills, political acuity, tact, diplomacy and ability to develop progress reports and briefing notes and succinctly
- Ability to support and project values compatible with the organization
- Ability to think strategically and to provide expert advice to support strategic and operational objectives
- Demonstrated commitment to continuous learning and quality improvement
- Shows discretion and appropriately handles confidential information
- Demonstrated commitment to continuous learning and quality improvement
- Ability to work both independently and within an interdisciplinary team environment
- Ability to work flex hours as required
- Ability to travel as needed for consultation and relationship building with Indigenous communities and organizations
- Requires a valid “G” or “G2” Ontario Driver’s Licence and access to a reliable vehicle

As a condition of employment, the successful candidate will be required to provide a Criminal Reference Check including the Vulnerable Sector Check: recent, within four (4) months at their expense and will be required to comply with the Health Unit’s immunization [policies](#). Please refer to the individual [policies](#) for specific requirements and processes. Applicants requiring accessibility accommodation for the interview are asked to make such requests only when contacted for an interview.

HOURLY RATE:

Minimum \$46.85 to Maximum \$55.12 (Pay Band 6) – Under Review

CLOSING DATE:

Will remain open to applicants until position is filled.

APPLICATION PROCESS:

If you wish to be considered for this position, please forward your resume, cover letter and proof of education required for this position to the attention of:

Wendy Moore, Human Resources Coordinator
Attention: Job Posting #2025/006
North Bay Parry Sound District Health Unit, 345 Oak Street West, North Bay, ON P1B 2T2 or
Email: human.resources@healthunit.ca

We thank all applicants for their interest, however only those applicants selected for an interview will be contacted.

Please Note: If you did not receive a confirmation email that your resume/application has been received, please contact Wendy Moore at wendy.moore@healthunit.ca for confirmation.

Once posting is closed, please refer to website for status of job posting.

The North Bay Parry Sound District Health is committed to building a workforce that reflects the communities we serve. Preference will be given to applicants of Indigenous heritage. This includes members of First Nations, Inuit and Métis people, including treaty, status or registered Indigenous people, as well as non-status and non-registered individuals who self-declare as such. Applicants are required to provide information to verify their Indigenous heritage and will be expected to provide written information if contacted for an interview.

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📞 1-800-563-2808
705-474-1400

📠 705-474-8252

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📞 1-800-563-2808
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📠 705-746-2711