

## **JOB POSTING #2024/011**

### **POSITION:**

Registered Dental Hygienist – Oral Health and Vision Screening Program - OPSEU

### **HOURS OF WORK:**

Temporary – Full-Time – 35 Hours per Week (1.00 FTE)

### **EFFECTIVE:**

As Soon As Possible until December 31, 2024 (Subject to Change)

### **LOCATION:**

Main Office – North Bay

### **ADDITIONAL INFO:**

Vacant Position

### **POSITION SUMMARY:**

Reporting to the Oral Health and Vision Screening Program Manager and working as a member of an interdisciplinary team, the Registered Dental Hygienist, through the Healthy Smiles Ontario program, Ontario Seniors Dental Care Program and the low income adult dental clinic, promotes health and prevents oral disease by providing education and treatment services within the community and health unit dental clinic that is consistent with the mission, vision, values, objectives, policies and standards of the Board of Health.

### **QUALIFICATIONS:**

#### **Education, Experience, Knowledge, Skills & Abilities:**

- Diploma in Dental Hygiene from a recognized community college
- Current registration with the College of Dental Hygienists of Ontario
- Current certification in Basic Life Support (HCP)
- Minimum of 2 years related work experience in a health unit or dental office
- Demonstrated knowledge of applicable legislation
- Have initiated or completed a HB vaccination series or proof of immunity
- Possess excellent organizational, problem-solving, interpersonal, and communication skills
- Excellent written and verbal skills
- Committed to providing exceptional client service
- Shows discretion and appropriately handles confidential information
- Self-motivated and able to complete assigned duties with minimal supervision

- Ability to work independently and participate effectively in a multi-disciplinary team environment
- Ability to display empathy and sensitivity to the needs of the target population
- Proficient use of computer technology including the use of Microsoft Office 365 programs (Word, Excel, PowerPoint, Teams), SharePoint, and applicable database applications
- Demonstrated commitment to continuous learning and quality improvement
- Ability to lift and transport equipment weighing up to 35 lbs
- Demonstrated reliability and the ability to work flex hours as required
- Ability to wear personal protective equipment as required
- Requires a valid “G” or “G2” Ontario Driver’s Licence and access to a reliable vehicle

As a condition of employment, the successful candidate will be required to provide a Criminal Reference Check including the Vulnerable Sector Check: recent, within four (4) months at their expense and will be required to comply with the Health Unit’s immunization [policies](#). Please refer to the individual [policies](#) for specific requirements and processes. Applicants requiring accessibility accommodation for the interview are asked to make such requests only when contacted for an interview.

**HOURLY RATE:**

Minimum \$39.26 to Maximum \$44.18 (Effective April 1, 2024) (OPSEU Pay Band 11) plus 4% vacation pay and 4% public holiday pay \*Please note, the maximum level you can start at is at Level 4 (\$42.90)

**CLOSING DATE:**

Monday, March 25, 2024 at 4:00 p.m.

**APPLICATION PROCESS:**

If you wish to be considered for this position, please forward your resume, cover letter and proof of education required for this position to the attention of:

**Wendy Moore, Human Resources Coordinator Attention:  
Job Posting #2024/011**

North Bay Parry Sound District Health Unit, 345 Oak Street West, North Bay, ON P1B 2T2 or Email:  
[human.resources@healthunit.ca](mailto:human.resources@healthunit.ca)

We thank all applicants for their interest, however only those applicants selected for an interview will be contacted.

**Please Note:** If you did not receive a confirmation email that your resume/application has been received, please contact Wendy Moore at [wendy.moore@healthunit.ca](mailto:wendy.moore@healthunit.ca) for confirmation.

**Once posting is closed, please refer to website for status of job posting.**

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[myhealthunit.ca](http://myhealthunit.ca)

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