

**NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT
FINANCE AND PROPERTY COMMITTEE OF THE BOARD OF HEALTH
MINUTES – FINANCE AND PROPERTY COMMITTEE, November 29, 2023
345 Oak Street West, Nipissing Room, North Bay, Ontario**

PRESENT:

Nipissing District:

Central Appointee
Central Appointee
Eastern Appointee
Central Appointee
Western Appointee

Sara Inch
Dave Wolfe
Rick Champagne
Maurice Switzer
Jamie Restoule

Parry Sound District:

Northeastern Appointee
Southeastern Appointee

Blair Flowers
Marianne Stickland (*Chairperson*)

Public Appointees:

Tim Sheppard
Catherine Still

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer
Executive Director, Finance
Executive Director, Clinical Services
Executive Director, Community Services
Executive Director, Corporate Services
Executive Director, Human Resources
Executive Assistant, Director's Office

Dr. Carol Zimbalatti
Isabel Churcher
Shannon Mantha
Louise Gagné
Paul Massicotte
Josée Goulet
Christine Neily

REGRETS:

Central Appointee
Central Appointee
Western Appointee

Jamie Lowery (*Vice-Chairperson*)
Karen Cook
Jamie McGarvey

RECORDER:

Executive Assistant, Office of the MOH/EO

Nelly Bothelo

1.0 CALL TO ORDER

The Finance and Property Committee members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

The meeting was open to the public and live streaming of the meeting was available to the media and public through a link provided on the Health Unit's website.

Marianne Stickland, Finance and Property Committee Chairperson, called the November 29, Finance and Property Committee meeting to order at 5.03 p.m.

Land acknowledgment was given.

2.0 APPROVAL OF THE AGENDA

The following motion regarding the November 29, 2023, Finance and Property Committee agenda was read:

Finance and Property Recommendation #FP/2023/11/01 *Champagne/Still

Be It Resolved, that the Finance and Property Committee agenda, dated November 29, 2023, be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	R			Marianne Stickland	X		
Blair Flowers	X			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		
Jamie McGarvey	R			Catherine Still	X		

"Carried"

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Finance and Property Committee Minutes – September 27, 2023

The minutes from the Sept 27, 2023, Finance and Property Committee meeting were presented.

The following motion was read:

Finance and Property Recommendation #FP/2023/11/02 *Inch/Flowers

Be It Resolved, that the minutes from the Finance and Property Committee meeting held on September 27, 2023, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	R			Marianne Stickland	X		
Blair Flowers	X			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		
Jamie McGarvey	R			Catherine Still	X		

"Carried"

5.0 DATE OF NEXT MEETING

Date: January 24, 2024
Time: To be determined
Location: To be determined

6.0 BUSINESS ARISING

There was nothing brought forward under Business Arising.

7.0 NEW BUSINESS

7.1 Operation Plan and Financial Budget Proposal, 2024

A copy of Health Unit's *Operation Plan and Financial Budget Proposal, 2024* was provided to Board of Health members prior to the meeting:

The following motion was read:

Finance and Property Recommendation #FP/2023/09/03 *Champagne/Wolfe

Be It Resolved, that the Finance and Property Committee recommends that the Board of Health for the North Bay Parry Sound District Health Unit approve the 2024 Board of Health Public Health Budget, as presented, with a total shareable base of \$17,360,680.

Furthermore Be It Resolved, that the Finance and Property Committee recommends that the Board of Health for the North Bay Parry Sound District Health Unit approve 2% of the 2024 municipal share be paid from the municipal reserve and the remainder levied to the municipalities.

Background to the Operational Plan and Financial Budget Proposal, 2024 document along with organizational background was provided. Key items in the document were noted. Comments

from Board members in support of the proposed budget plan were made and questions related to the document were asked and answers provided.

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	R			Marianne Stickland	X		
Blair Flowers	X			Maurice Switzer	X		
Sara Inch	X			Dave Wolfe	X		
Jamie Lowery	R			Tim Sheppard	X		
Jamie McGarvey	R			Catherine Still	X		

“Carried”

8.0 IN CAMERA

There was nothing brought forward requiring a closed session.

9.0 ADJOURNMENT

Having no further business, the Chairperson adjourned the Finance and Property Committee meeting at 5.47 p.m.

Original Signed by Marianne Stickland

2024/03/06

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Nelly Bothelo

2024/03/06

Nelly Bothelo, Recorder

Date (yyyy/mm/dd)