

**NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT
FINANCE AND PROPERTY COMMITTEE OF THE BOARD OF HEALTH
MINUTES – JANUARY 25, 2023**

Video conferenced from 345 Oak Street West, Nipissing Room, North Bay, Ontario

PRESENT:

Nipissing District:

Central Appointee

Karen Cook

Central Appointee

Sara Inch

Central Appointee

Jamie Lowery

Central Appointee

Maurice Switzer

Central Appointee

Dave Wolfe

Eastern Appointee

Rick Champagne

Western Appointee

Jamie Restoule

Parry Sound District:

Northeastern Appointee

Blair Flowers

Southeastern Appointee

Marianne Stickland

Western Appointee

Jamie McGarvey

Public Appointees:

Gary Guenther

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Dr. Chirico

Associate Medical Officer of Health

Dr. Zimbalatti

Executive Director, Clinical Services, Chief Nursing Officer

Shannon Mantha

Executive Director, Community Services

Louise Gagné

Executive Director, Corporate Services, Privacy Officer

Paul Massicotte

Executive Director, Finance

Isabel Churcher

Executive Director, Human Resources

Josée Goulet

REGRETS:

RECORDER:

Management Administrative Assistant

Sheri Beaulieu

1.0 CALL TO ORDER

The Finance and Property Committee members joined the meeting via Teams video conference. Live streaming of the meeting was available to the media and public through a link provided on the Health Unit's website.

Dr. Jim Chirico called the January 25, 2023, Finance and Property Committee meeting to order at 5:05 p.m. and land acknowledgment was provided.

2.0 ELECTIONS

Nominations for Chairperson and Vice-Chairperson positions were requested electronically prior to the start of the Finance and Property Committee meeting.

2.1 Election of Chairperson

Nominations were noted and a final call for nominations was requested. The vote was carried out via the Teams voting mechanism and the following motion was read:

Finance and Property Recommendation #FP/2023/01/01 *Wolfe/Inch

Be It Resolved, that Marianne Stickland be elected as Chairperson for the Finance and Property Committee for the year 2023.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Karen Cook	x			Jamie McGarvey	x		
Rick Champagne	x			Jamie Restoule	x		
Blair Flowers	x			Marianne Stickland	x		
Gary Guenther	x			Maurice Switzer	x		
Sara Inch	x			Dave Wolfe	x		
Jamie Lowery	x						

“Carried”

2.2 Election of Vice-Chairperson

Marianne Stickland assumed the role of Chairperson. Nominations were noted and a final call for nominations was requested. The vote was carried out via the Teams voting mechanism and following motion was read:

Finance and Property Recommendation #FP/2023/01/02 *Inch/Restoule

Be It Resolved, that Jamie Lowery be elected Vice-Chairperson for the Finance and Property Committee for the year 2023.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Karen Cook	x			Jamie McGarvey	x		
Rick Champagne	x			Jamie Restoule	x		
Blair Flowers	x			Marianne Stickland	x		
Gary Guenther	x			Maurice Switzer	x		
Sara Inch	x			Dave Wolfe	x		

Jamie Lowery x

“Carried”

3.0 APPROVAL OF THE AGENDA

The following motion regarding the January 25, 2023, Finance and Property Committee agenda was read:

Finance and Property Recommendation #FP/2023/01/03 *McGarvey/Restoule

Be It Resolved, that the Finance and Property Committee agenda, dated January 25, 2023, be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Karen Cook	x			Jamie McGarvey	x		
Rick Champagne	x			Jamie Restoule	x		
Blair Flowers	x			Marianne Stickland	x		
Gary Guenther	x			Maurice Switzer	x		
Sara Inch	x			Dave Wolfe	x		
Jamie Lowery	x						

“Carried”

4.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

5.0 APPROVAL OF PREVIOUS MINUTES

5.1 Finance and Property Committee Minutes – September 28, 2022

The minutes from the September 28, 2022, Finance and Property Committee meeting were presented.

The following motion was read:

Finance and Property Recommendation #FP/2023/01/04 *Wolfe/Guenther

Be It Resolved, that the minutes from the Finance and Property Committee meeting held on September 28, 2022, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Karen Cook	x			Jamie McGarvey	x		
Rick Champagne	x			Jamie Restoule	x		
Blair Flowers	x			Marianne Stickland	x		
Gary Guenther	x			Maurice Switzer			x
Sara Inch	x			Dave Wolfe	x		
Jamie Lowery	x						

“Carried”

5.2 Finance and Property Committee In Camera Minutes – September 28, 2022

The minutes from the September 28, 2022, Finance and Property Committee in camera meeting were presented.

The following motion was read:

Finance and Property Recommendation #FP/2023/01/05 *McGarvey/Cook

Be It Resolved, that the in camera minutes from the Finance and Property Committee meeting held on September 28, 2022, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Karen Cook	x			Jamie McGarvey	x		
Rick Champagne	x			Jamie Restoule	x		
Blair Flowers	x			Marianne Stickland	x		
Gary Guenther	x			Maurice Switzer			x
Sara Inch	x			Dave Wolfe	x		
Jamie Lowery	x						

“Carried”

6.0 DATE OF NEXT MEETING

Date: The scheduled is to be determined at the January 25, 2023, Board of Health meeting

Time: To be determined

Location: To be determined

7.0 BUSINESS ARISING

There was nothing brought forward under Business Arising.

8.0 NEW BUSINESS

8.1 Operational Plan and Financial Budget Proposal, 2023

A copy of the Health Unit's *Operational Plan and Financial Budget Proposal, 2023* was provided to Board of Health members prior to the meeting.

The following motion was read:

Finance and Property Recommendation #FP/2023/01/06 *McGarvey/Guenther

Be It Resolved, that the Finance and Property Committee recommends that the Board of Health for the North Bay Parry Sound District Health Unit approve the 2023 Board of Health Public Health Budget, as presented, with a total sharable base of \$17,160,804.

Background to the Operational Plan and Financial Budget Proposal, 2023 document along with organizational background was provided. Key items in the document were noted. Comments from Board members in support of the proposed budget plan were made and questions related to the document were asked and answers provided.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Karen Cook	x			Jamie McGarvey	x		
Rick Champagne	x			Jamie Restoule	x		
Blair Flowers	x			Marianne Stickland	x		
Gary Guenther	x			Maurice Switzer	x		
Sara Inch	x			Dave Wolfe	x		
Jamie Lowery	x						

“Carried”

8.2 Annual Report and Attestation, 2021

The Annual Report and Attestation, 2021 for the Ministry of Health was brought forward for information purposes.

Background regarding the Ministry of Health budget reporting process and challenges experienced as a result of the pandemic that impacted reporting was provided.

The importance of advocating for adequate funding to meet Ministry requirements was noted.

9.0 IN CAMERA

There was nothing brought forward requiring a closed session.

10.0 ADJOURNMENT

Having no further business, the Chairperson adjourned the Finance and Property Committee meeting at 6:06 p.m.

Original Signed by Marianne Stickland

2023/02/22

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Sheri Beaulieu

2023/02/22

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)