

**NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT
FINANCE AND PROPERTY COMMITTEE OF THE BOARD OF HEALTH
MINUTES – SEPTEMBER 28, 2022**

Video conferenced from 345 Oak Street West, Nipissing Room, North Bay, Ontario

PRESENT:

Nipissing District:

Central Appointee

Nancy Jacko

Central Appointee

Scott Robertson (*Vice-Chairperson*)

Parry Sound District:

Northeastern Appointee

Blair Flowers

Southeastern Appointee

Marianne Stickland

Western Appointee

Jamie McGarvey

Public Appointees:

Gary Guenther

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Dr. Chirico

Associate Medical Officer of Health

Executive Director, Corporate Services, Privacy Officer

Dr. Zimbalatti

Executive Director, Finance

Isabel Churcher

Executive Director, Human Resources

Josée Goulet

REGRETS:

Central Appointee

Dave Butti

Central Appointee

Tanya Vrebosch

Eastern Appointee

Dean Backer

Western Appointee

Dan Roveda (*Chairperson*)

RECORDER:

Management Administrative Assistant

Sheri Beaulieu

1.0 CALL TO ORDER

The Finance and Property Committee members joined the meeting via Teams video conference. Live streaming of the meeting was available to the media and public through a link provided on the Health Unit's website.

Scott Robertson called the September 28, 2022, Finance and Property Committee meeting to order at 5:56 p.m.

2.0 APPROVAL OF THE AGENDA

The following motion regarding the September 28, 2022, Finance and Property Committee agenda was read:

Finance and Property Recommendation #FP/2022/09/01 *McGarvey/Jacko

Be It Resolved, that the Finance and Property Committee agenda, dated September 28, 2022, be approved.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	R			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	R		
Gary Guenther	X			Marianne Stickland	X		
Nancy Jacko	X			Tanya Vrebosch	R		

“Carried”

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Finance and Property Committee Minutes – June 22, 2022

The minutes from the June 22, 2022, Finance and Property Committee meeting were presented.

The following motion was read:

Finance and Property Recommendation #FP/2022/09/02 *Guenther/Stickland

Be It Resolved, that the minutes from the Finance and Property Committee meeting held on June 22, 2022, be approved as presented.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	R			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	R		
Gary Guenther	X			Marianne Stickland	X		

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Nancy Jacko	X			Tanya Vrebosch	R		

“Carried”

5.0 DATE OF NEXT MEETING

Date: To be determined

Time: To be determined

Location: To be determined

6.0 BUSINESS ARISING

6.1 Association of Municipalities of Ontario (AMO) Delegation Update

The Association of Municipalities of Ontario (AMO) Annual General Meeting and Conference was held August 10-13, 2022. A delegation of municipal representatives of the Board of Health met with the Minister of Health during the conference.

A verbal update of the meeting proceedings was provided.

7.0 NEW BUSINESS

7.1 Second Quarter Financial Statements – April 1 to June 30, 2022

The second quarter financial statements were provided to the Finance and Property Committee for information purposes.

7.2 Second Quarter Medical Officer of Health Expenses – April 1 to June 30, 2022

The second quarter expenses for the Medical Officer of Health/Executive Officer were provided to the Finance and Property Committee for information purposes.

8.0 IN CAMERA

8.1 A Trade Secret or Scientific, Technical, Commercial, Financial or Labour Relations Information, Supplied in Confidence to the Board, Which, if Disclosed, Could Reasonably be Expected to Prejudice Significantly the Competitive Position or Interfere Significantly with the Contractual or Other Negotiations of a Person, Group of Persons, or Organization

The following motion was read:

Finance and Property Recommendation #FP/2022/09/03 *Jacko/Guenther

Be It Resolved, that the Finance and Property Committee move in camera at 6:08 p.m. to discuss agenda item #8.1, A Trade Secret or Scientific, Commercial, Financial, or Labour Relations Information, Supplied in Confidence to the Board, Which, if Disclosed, Could Reasonably be Expected to Prejudice Significantly the Competitive Position or Interfere Significantly with the Contractual or Other Negotiations of a Person, Group of Persons, or Organization.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	R			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	R		
Gary Guenther	X			Marianne Stickland	X		
Nancy Jacko	X			Tanya Vrebosch	R		

“Carried”

At the close of the in-camera session, the following motion was read:

Finance and Property Recommendation #FP/2022/09/04 *Jacko/Guenther

Be It Resolved, that the Finance and Property Committee rise and report at 6:24 p.m.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	R			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	R		
Gary Guenther	X			Marianne Stickland	X		
Nancy Jacko	X			Tanya Vrebosch	R		

“Carried”

Upon rising and reporting, the following motion was read:

Finance and Property Recommendation #FP/2022/09/05 *Stickland/McGarvey

Whereas, the lease for the Parry Sound branch office location, that has been serving clients since 2006, expires August 31, 2023; and

Whereas, the existing location is dated and no longer meets the current requirements including the expansion of dental services; and

Whereas, the search for an alternate location, conducted in consultation with real estate firms, community partners, and with input from others, resulted in successfully finding a suitable site; and

Whereas, upon approval from the Executive Team, a Parry Sound programs and services collaborative working group was tasked to work on preliminary space design and lease costs for this location to provide programs and services in the community.

Therefore Be It Resolved, that the Finance and Property Committee recommends that the Board of Health for the North Bay Parry Sound District Health Unit negotiate with the landlord of the proposed facility to finalize the design, construction, and long-term lease of the space for occupancy effective June 1, 2023.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	R			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	R		
Gary Guenther	X			Marianne Stickland	X		
Nancy Jacko	X			Tanya Vrebosch	R		

“Carried”

9.0 ADJOURNMENT

Having no further business, the Vice-Chairperson adjourned the Finance and Property Committee meeting at 6: 27 p.m.

Original Signed by Marianne Stickland

2023/01/25

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Sheri Beaulieu

2023/01/25

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)