

**NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT
FINANCE AND PROPERTY COMMITTEE OF THE BOARD OF HEALTH
MINUTES – OCTOBER 27, 2021**

Video conferenced from 345 Oak Street West, Nipissing Room, North Bay, Ontario

PRESENT:

Nipissing District:

Central Appointee

Nancy Jacko

Central Appointee

Scott Robertson (*Vice-Chairperson*)

Central Appointee

Tanya Vrebosch

Western Appointee

Dan Roveda (*Chairperson*)

Parry Sound District:

North Eastern Appointee

Blair Flowers

South Eastern Appointee

Marianne Stickland

Western Appointee

~~Don Brisbane~~ Jamie McGarvey

Public Appointees:

Gary Guenther

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Dr. Chirico

Public Health Physician

Dr. Zimbalatti

Executive Director, Finance

Isabel Churcher

REGRETS:

Central Appointee

Dave Butti

Central Appointee

Stuart Kidd

Eastern Appointee

Dean Backer

RECORDER:

Management Administrative Assistant

Sheri Beaulieu

1.0 CALL TO ORDER

In keeping with public health measures related to the COVID-19 pandemic, Finance and Property Committee members joined the meeting via Teams video conference. Live streaming of the meeting was available to the public through a link provided on the Health Unit's website.

Dan Roveda called the October 27, 2021, Finance and Property Committee meeting to order at 5:04 p.m. Roll call was taken.

2.0 APPROVAL OF THE AGENDA

The following motion regarding the April 28, 2021, Finance and Property Committee agenda was read:

Finance and Property Recommendation #FP/2021/10/01 *Jacko/Guenther

Be It Resolved, that the Finance and Property Committee agenda, dated October 27, 2021, be approved.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	x		
Dave Butti	R			Scott Robertson	x		
Blair Flowers	x			Dan Roveda	x		
Gary Guenther	x			Marianne Stickland	x		
Nancy Jacko	x			Tanya Vrebosch	x		
Stuart Kidd	R						

“Carried”

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Finance and Property Committee Minutes – April 28, 2021

The minutes from the April 28, 2021, Finance and Property Committee meeting were presented.

The following motion was read:

Finance and Property Recommendation #FP/2021/10/02 *McGarvey/Robertson

Be It Resolved, that the minutes from the Finance and Property Committee meeting held on April 28, 2021, be approved as presented.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	x		
Dave Butti	R			Scott Robertson	x		
Blair Flowers	x			Dan Roveda	x		
Gary Guenther	x			Marianne Stickland	x		
Nancy Jacko	x			Tanya Vrebosch	x		
Stuart Kidd	R						

“Carried”

5.0 DATE OF NEXT MEETING

Date: January 26, 2022

Time: To be determined

Location: To be determined

6.0 BUSINESS ARISING

There were no agenda items under Business Arising.

7.0 NEW BUSINESS

7.1 2021 Reconciled Budget

The briefing note outlining the 2021 provincial funding approval and budget reconciliation was reviewed.

The following motion was read:

Finance and Property Recommendation #FP/2021/10/03 *Stickland/Jacko

Whereas, the North Bay Parry Sound District Health Unit has received funding approval for 2021 from the Ministry of Health (Ministry); and

Whereas, the Board of Health must approve all funding from the Ministry in order to receive the transfer payments.

Therefore Be It Resolved, that the Finance and Property Committee recommends to the Board of Health for the North Bay Parry Sound District Health Unit the approval of the 2021 Ministry of Health Program-Based Grant, received July 22, 2021, and October 20, 2021, which reconciles the Board of Health approved budget to \$23,501,001.

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	x		
Dave Butti	R			Scott Robertson	x		
Blair Flowers	x			Dan Roveda	x		
Gary Guenther	x			Marianne Stickland	x		
Nancy Jacko	x			Tanya Vrebosch	x		
Stuart Kidd	R						

“Carried”

7.2 COVID-19 Expenses Update

A briefing note outlining the extraordinary expenses incurred related to the COVID-19 pandemic response was provided for information purposes.

7.3 Second Quarter Financial Statements – April 1 to July 31, 2021

The second quarter financial statements from April 1 to July 31, 2021, were provided for information purposes. There was no additional discussion.

7.4 Second Quarter Medical Officer of Health Expenses – April 1 to June 30, 2021

The second quarter expenses for the Medical Officer of Health/Executive Officer was presented for information purposes to the Finance and Property Committee. There were no comments or question.

8.0 IN CAMERA

8.1 A Position, Plan, Procedure, Criteria, or Instruction to be Applied to Any Negotiations Carried on or to be Carried on by or on Behalf of the Board.

The following motion was read:

Finance and Property Recommendation #FP/2021/10/04 *Stickland/Jacko

Be It Resolved, that the Finance and Property Committee move in camera at 5:20 p.m. to discuss Agenda Item #8.1, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Board.

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	x		
Dave Butti	R			Scott Robertson	x		
Blair Flowers	x			Dan Roveda	x		
Gary Guenther	x			Marianne Stickland	x		
Nancy Jacko	x			Tanya Vrebosch	x		
Stuart Kidd	R						

“Carried”

Upon completion of the in camera session, the following motion was read:

Finance and Property Recommendation #FP/2021/10/05 *Stickland/Jacko

Be It Resolved, that the Finance and Property Committee rise and report at 5:50 p.m.

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	x		
Dave Butti	R			Scott Robertson	x		
Blair Flowers	x			Dan Roveda	x		
Gary Guenther	x			Marianne Stickland	x		
Nancy Jacko	x			Tanya Vrebosch	x		
Stuart Kidd	R						

“Carried”

9.0 ADJOURNMENT

Having no further business, the Chairperson adjourned the Finance and Property Committee meeting at 5:51 p.m.

Original Signed by Dan Roveda

2022/01/27

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Sheri Beaulieu

2022/01/27

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)