

**NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT
FINANCE AND PROPERTY COMMITTEE OF THE BOARD OF HEALTH
MINUTES – FEBRUARY 24, 2021**

Teleconferenced from 345 Oak Street West, Nipissing Room, North Bay, Ontario

PRESENT:

Nipissing District:

Central Appointee	Dave Butti
Central Appointee	Nancy Jacko
Central Appointee	Scott Robertson
Eastern Appointee	Dean Backer
Central Appointee	Tanya Vrebosch
Western Appointee	Dan Roveda

Parry Sound District:

North Eastern Appointee	Blair Flowers
Western Appointee	Don Brisbane
Public Appointees:	Gary Guenther
	Mike Poeta

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer	Dr. Chirico
Public Health Physician/Master of Public Health Student	Dr. Zimbalatti
Executive Director, Finance	Isabel Churcher

REGRETS:

Central Appointee	Stuart Kidd
South Eastern Appointee	Marianne Stickland

RECORDER:

Management Administrative Assistant	Sheri Beaulieu
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1.0 CALL TO ORDER

In keeping with public health measures related to the COVID-19 pandemic, Finance and Property Committee members joined the meeting via teleconference. Audio live streaming of the meeting was available to the public through a link provided on the Health Unit's website.

Dan Roveda called the February 24, 2021, Finance and Property Committee meeting to order at 5:03 p.m.

2.0 APPROVAL OF THE AGENDA

The following motion regarding the February 24, 2021, Finance and Property Committee agenda was read:

Finance and Property Recommendation #FP/2021/02/01 *Jacko/Butti

Be It Resolved, that the Finance and Property Committee agenda, dated February 24, 2021, be approved.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	x			Stuart Kidd	N		
Don Brisbane	x			Mike Poeta	x		
Dave Butti	x			Scott Robertson	x		
Blair Flowers	x			Dan Roveda	x		
Gary Guenther	x			Marianne Stickland	N		
Nancy Jacko	x			Tanya Vrebosch	x		

“Carried”

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 APPROVAL OF PREVIOUS MINUTES

4.1 Finance and Property Committee Minutes – January 27, 2021

The minutes from the January 27, 2021, Finance and Property Committee meeting were presented.

The following motion was read:

Finance and Property Recommendation #FP/2021/02/02 *Guenther/Kidd

Be It Resolved, that the minutes from the Finance and Property Committee meeting held on January 27, 2021, be approved as presented.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	X			Stuart Kidd	N		
Don Brisbane	X			Mike Poeta	X		
Dave Butti	X			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	N		
Nancy Jacko	X			Tanya Vrebosch	X		

“Carried”

5.0 DATE OF NEXT MEETING

Date: April 28, 2021

Time: To be determined

Location: To be determined

6.0 BUSINESS ARISING

There were no agenda items under Business Arising.

7.0 NEW BUSINESS

7.1 COVID-19 Expense Report for the Year-ending December 31, 2020

The COVID-19 expense report for the year-ending December 31, 2020, was shared with the Board members for information purposes.

There was no discussion related to the expense report.

7.2 Preliminary Operating Expenses for the Year-ending December 31, 2020

The preliminary operating expenses for the year-ending December 31, 2020, were provided for information purposes.

The full audited financial statements will be provided by BDO Canada at the April 2021 Finance and Property Committee meeting.

There was no further discussion.

7.3 Submissions for 2021 One-time Funding – Verbal Update

A verbal update of proposed submissions for one-time funding requests to accompany the Annual Service Plan submission to the Ministry of Health for the 2021 funding year was provided.

7.4 Fourth Quarter Medical Officer of Health Expenses – October 1 to December 31, 2020

The fourth quarter Medical Officer of Health/Executive Officer expenses from October 1 to December 31, 2020, were provided for information purposes.

8.0 IN CAMERA

There was no in camera session.

9.0 ADJOURNMENT

Having no further business, the Chairperson adjourned the Finance and Property Committee meeting at 5:14 p.m.

Original Signed by Dan Roveda

2021/04/28

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Sheri Beaulieu

2021/04/28

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)