

**NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT
FINANCE AND PROPERTY COMMITTEE OF THE BOARD OF HEALTH
MINUTES – JANUARY 27, 2021**

Teleconferenced from 345 Oak Street West, Nipissing Room, North Bay, Ontario

PRESENT:

Nipissing District:

Central Appointee

Dave Butti

Central Appointee

Nancy Jacko

Central Appointee

Stuart Kidd

Central Appointee

Scott Robertson

Eastern Appointee

Dean Backer

Central Appointee

Tanya Vrebosch

Western Appointee

Dan Roveda

Parry Sound District:

North Eastern Appointee

Blair Flowers

South Eastern Appointee

Marianne Stickland

Western Appointee

Don Brisbane

Public Appointees:

Gary Guenther

Mike Poeta

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Dr. Chirico

Public Health Physician/Master of Public Health Student

Dr. Zimbalatti

Executive Director, Clinical Services/Chief Nursing Officer

Shannon Mantha

Executive Director, Community Services

Louise Gagné

Executive Director, Corporate Services/Privacy Officer

Paul Massicotte

Executive Director, Finance

Isabel Churcher

Executive Director, Human Resources

Josée Goulet

REGRETS:

RECORDER:

Management Administrative Assistant

Sheri Beaulieu

1.0 CALL TO ORDER

In keeping with public health measures related to the COVID-19 pandemic, Finance and Property Committee members joined the meeting via teleconference. Audio live streaming of the meeting was available to the public through a link provided on the Health Unit's website.

Dr. Chirico called the January 27, 2021, Finance and Property Committee meeting to order at 5:01 p.m.

2.0 ELECTIONS

Nominations for the Chairperson and Vice-Chairperson positions were conducted electronically prior to the start of the Finance and Property Committee meeting.

2.1 Election of Chairperson

Dr. Chirico opened the floor for any further nominations. No further nominations were brought forward.

Dr. Chirico read the following motion:

Finance and Property Recommendation #FP/2021/01/01 *Backer/Kidd

Be It Resolved, that Dan Roveda be elected Chairperson of the Finance and Property Committee for the North Bay Parry Sound District Health Unit for the year 2021.

The recorded vote was as follows:

| Name: | For: | Against: | Abstain: | Name: | For: | Against: | Abstain: |
|---------------|-------------|-----------------|-----------------|--------------------|-------------|-----------------|-----------------|
| Dean Backer | x | | | Stuart Kidd | x | | |
| Don Brisbane | x | | | Mike Poeta | x | | |
| Dave Butti | x | | | Scott Robertson | x | | |
| Blair Flowers | x | | | Dan Roveda | x | | |
| Gary Guenther | x | | | Marianne Stickland | x | | |
| Nancy Jacko | x | | | Tanya Vrebosch | x | | |

“Carried”

2.2 Election of Vice-Chairperson

Dan Roveda assumed the meeting as the Chairperson and opened the floor for further nominations.

Having no further nominations brought forward, the following motion was read:

Finance and Property Recommendation #FP/2021/01/02 *Brisbane/Jacko

Be It Resolved, that Scott Robertson be elected Vice-Chairperson of the Finance and Property Committee for the North Bay Parry Sound District Health Unit for the year 2021.

The recorded vote was as follows:

| Name: | For: | Against: | Abstain: | Name: | For: | Against: | Abstain: |
|---------------|------|----------|----------|--------------------|------|----------|----------|
| Dean Backer | x | | | Stuart Kidd | x | | |
| Don Brisbane | x | | | Mike Poeta | x | | |
| Dave Butti | x | | | Scott Robertson | x | | |
| Blair Flowers | x | | | Dan Roveda | x | | |
| Gary Guenther | x | | | Marianne Stickland | x | | |
| Nancy Jacko | x | | | Tanya Vrebosch | x | | |

“Carried”

3.0 APPROVAL OF THE AGENDA

The following motion regarding the January 27, 2021, Finance and Property Committee agenda was read:

Finance and Property Recommendation #FP/2021/01/03 *Vrebosch/Butti

Be It Resolved, that the Finance and Property Committee agenda, dated January 27, 2021, be approved.

The recorded vote was as follows:

| Name: | For: | Against: | Abstain: | Name: | For: | Against: | Abstain: |
|---------------|------|----------|----------|--------------------|------|----------|----------|
| Dean Backer | x | | | Stuart Kidd | x | | |
| Don Brisbane | x | | | Mike Poeta | x | | |
| Dave Butti | x | | | Scott Robertson | x | | |
| Blair Flowers | x | | | Dan Roveda | x | | |
| Gary Guenther | x | | | Marianne Stickland | x | | |
| Nancy Jacko | x | | | Tanya Vrebosch | x | | |

“Carried”

4.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

5.0 APPROVAL OF PREVIOUS MINUTES

5.1 Finance and Property Committee Minutes – September 23, 2020

The minutes from the September 23, 2020, Finance and Property Committee meeting were presented.

The following motion was read:

Finance and Property Recommendation #FP/2021/01/04 *Stickland/Guenther

Be It Resolved, that the minutes from the Finance and Property Committee meeting held on September 23, 2020, be approved as presented.

The recorded vote was as follows:

| Name: | For: | Against: | Abstain: | Name: | For: | Against: | Abstain: |
|---------------|-------------|-----------------|-----------------|--------------------|-------------|-----------------|-----------------|
| Dean Backer | x | | | Stuart Kidd | x | | |
| Don Brisbane | x | | | Mike Poeta | x | | |
| Dave Butti | x | | | Scott Robertson | | | |
| Blair Flowers | x | | | Dan Roveda | x | | |
| Gary Guenther | x | | | Marianne Stickland | x | | |
| Nancy Jacko | x | | | Tanya Vrebosch | x | | |

“Carried”

6.0 DATE OF NEXT MEETING

Date: To be determined

Time: To be determined

Location: To be determined

7.0 BUSINESS ARISING

There were no agenda items under Business Arising.

8.0 NEW BUSINESS

8.1 Operational Plan and Financial Budget Proposal, 2021

Tanya Vrebosch declared a conflict of interest in relation to the District of Nipissing Social Services Administration Board and the Health Unit’s Adult Dental program.

The Board was advised that the document presented is a reflection of the unknowns to programs and services after an unprecedented year.

The budget projections are based on a status quo scenario, similar to that of 2020, and with the provincial mitigation funding incorporated. The 2021 budget proposal has also included as much as can be anticipated for programs and services. The 2021 municipal levy has not increased from the revised 2020 levy.

The COVID-19 immunization campaign is the biggest unknown moving forward. The Board was assured that the costs would be tracked and submitted to the Ministry.

Questions received by Board members prior to the meeting were addressed and included as an attachment.

Additional questions by the Board members were addressed.

The following motion was read:

Finance and Property Recommendation #FP/2021/01/ *Kidd/Brisbane

Be It Resolved, that the Finance and Property Committee recommends that the Board of Health for the North Bay Parry Sound District Health Unit approve the 2021 Board of Health Public Health Budget, as presented, with a total sharable base of \$21,017,701.

The recorded vote was as follows:

| Name: | For: | Against: | Abstain: | Name: | For: | Against: | Abstain: |
|---------------|-------------|-----------------|-----------------|--------------------|-------------|-----------------|-----------------|
| Dean Backer | x | | | Stuart Kidd | x | | |
| Don Brisbane | x | | | Mike Poeta | x | | |
| Dave Butti | x | | | Scott Robertson | x | | |
| Blair Flowers | x | | | Dan Roveda | x | | |
| Gary Guenther | x | | | Marianne Stickland | x | | |
| Nancy Jacko | x | | | Tanya Vrebosch | x | | |

“Carried”

8.2 Infection Prevention and Control (IPAC) Hub Funding Approval

The Health Unit was informed at the end of 2020 of Ministry of Health funding to form a collaborative infection prevention and control hub, for a three-month special project, as outlined in the briefing note.

The Board was advised that the Northern Medical Officers of Health have subsequently submitted a joint letter to the Ministry advocating for it to be permanent, 100% provincial funding.

Questions by Board members were addressed.

The following motion was read:

Finance and Property Recommendation #FP/2021/01/ *Jacko/Vrebosch

Whereas, the North Bay Parry Sound District Health Unit (Health Unit) received notice on December 29, 2020, from the Ministry of Health (Ministry) of 100% provincial one-time funding to support the development of local networks (Hubs) to enhance infection prevention and control (IPAC) practices in community-based congregate living settings; and

Whereas, the Health Unit is already working with some of the these congregate settings; and

Whereas, the northern medical officers of health have recently petitioned the Ministry to make the funding permanent to enable recruitment of qualified staff and provide time to continue the IPAC Hub work on a long-term basis.

Therefore Be It Resolved, that the Finance and Property Committee recommends that the Board of Health accept \$630,000 in one-time funding to support IPAC processes in the district's community-based congregate living settings; and

Furthermore Be It Resolved, that the Finance and Property Committee recommends the Board of Health endorse the petition submitted by the northern medical officers of health for permanent funding for the IPAC Hub.

| Name: | For: | Against: | Abstain: | Name: | For: | Against: | Abstain: |
|---------------|------|----------|----------|--------------------|------|----------|----------|
| Dean Backer | x | | | Stuart Kidd | x | | |
| Don Brisbane | x | | | Mike Poeta | x | | |
| Dave Butti | x | | | Scott Robertson | x | | |
| Blair Flowers | x | | | Dan Roveda | x | | |
| Gary Guenther | x | | | Marianne Stickland | x | | |
| Nancy Jacko | x | | | Tanya Vrebosch | x | | |

"Carried"

9.0 IN CAMERA

There was no in camera session.

10.0 ADJOURNMENT

Having no further business, the Chairperson adjourned the Finance and Property Committee meeting at 5:34 p.m.

Original Signed by Dan Roveda

2021/03/09

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Sheri Beaulieu

2021/02/24

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)