

A meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, June 25, 2025, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit's website.

**PRESENT:**

**Nipissing District:**

Central Appointee  
Central Appointee  
Central Appointee  
Eastern Appointee

Karen Cook  
Sara Inch  
Dave Wolfe  
Rick Champagne (*Chairperson*)

**Parry Sound District:**

Southeastern Appointee  
Western Appointee

Marianne Stickland  
Jamie McGarvey  
Tim Sheppard  
Catherine Still

**Public Appointees:**

**REGRETS:**

Central Appointee  
Western Appointee – Nipissing District  
Northeastern Appointee

Jamie Lowery (*Vice-Chairperson*)  
Jamie Restoule  
Blair Flowers

**ALSO IN ATTENDANCE:**

Medical Officer of Health/Executive Officer  
Executive Director, Organizational Effectiveness  
Public Health Nurse, Sexual Health  
Human Resources Coordinator, Abilities and Wellness  
Mental Health Coordinator, Community Health  
Manager, Foundational Services  
Executive Director, Clinical Services, and Chief Nursing Officer

Dr. Carol Zimbalatti  
Chris Bowes  
Monique Duchesne  
Shannon Griem  
Tawnia Healy  
Danielle Hunter  
Shannon Mantha

**Recorder**

Executive Assistant, Office of the Medical Officer of Health

Ashley Lecappelain

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**1.0 CALL TO ORDER**

The Board of Health members joined the meeting in person from the Georgian Room at 90 Bowes Street, Parry Sound, Ontario, and virtually via Teams video conference.

Rick Champagne, Board of Health Chairperson called the Board of Health meeting to order at 5:15 p.m.

## 2.0 APPROVAL OF AGENDA

The agenda for the June 25, 2025, Board of Health meeting was reviewed, and the following motions were read:

### **Board of Health Resolution #BOH/2025/04/01 \*Wolfe/Still**

***Whereas,** the Association of Local Public Health Agencies (alPHa) 2025 Conference and Annual General Meeting has recently concluded on June 20, 2025;*

***And whereas,** two members of the Board of Health attended the event and obtained information;*

***And whereas,** it is beneficial for the Board to receive a summary report of the conference highlights and key takeaways;*

***Be it resolved that,** the agenda be amended to include an item titled alPHa 2025 Conference and AGM – Summary Report under 7.1, Business Arising.*

The recorded vote was as follows:

#### **RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>	<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>
Rick Champagne	X			Jamie Restoule	R		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	R			Marianne Stickland	X		
Sara Inch	X			Catherine Still	X		
Jamie Lowery	R			Dave Wolfe	X		
Jamie McGarvey	X						

*“Carried”*

### **Board of Health Resolution #BOH/2025/04/02 \* McGarvey/Sheppard**

***Be It Resolved,** that the Board of Health amended Agenda, dated June 25, 2025, be approved.*

The recorded vote was as follows:

#### **RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>	<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>
Rick Champagne	X			Jamie Restoule	R		
Karen Cook	X			Tim Sheppard	X		

Blair Flowers	R	Marianne Stickland	X
Sara Inch	X	Catherine Still	X
Jamie Lowery	R	Dave Wolfe	X
Jamie McGarvey	X		

*“Carried”*

### 3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

### 4.0 PRESENTATION: NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT STRATEGIC PLAN UPDATES

Chris Bowes, Shannon Griem, Tawnia Healy, Danielle Hunter, presented an update on the 2024–2027 Strategic Plan. The presentation highlighted implementation progress and strategy spotlights related to:

- **Priority 1, Strategy 3:** Nurturing a psychologically healthy and safe workplace
- **Priority 2, Strategy 3:** Advancing initiatives in mental health, substance use prevention, and harm reduction

Questions and comments were received and addressed.

*Sara Inch left the Board of Health meeting at 5:48 p.m.*

*Chris Bowes, Monique Duchesne, Shannon Griem, Tawnia Healy, Danielle Hunter, and Shannon Mantha left the Board of Health meeting at 5:52 p.m.*

### 5.0 APPROVAL OF PREVIOUS MINUTES

#### 5.1 Board of Health Minutes – April 23, 2025

The minutes from the Board of Health meeting held on April 23, 2025, were reviewed and the following motion was read:

#### **Board of Health Resolution #BOH/2025/04/03 \*Wolfe/Stickland**

***Be It Resolved***, that the minutes from the Board of Health meeting held on April 23, 2025, be approved as presented.

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>	<b>Name:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>
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Rick Champagne	X	Jamie Restoule	R
Karen Cook	X	Tim Sheppard	X
Blair Flowers	R	Marianne Stickland	X
Sara Inch	R	Catherine Still	X
Jamie Lowery	R	Dave Wolfe	X
Jamie McGarvey	X		

*“Carried”*

## **6.0 DATE OF THE NEXT MEETING**

**Date:** September 24, 2025

**Time:** to be determined

**Place:** Nipissing Room, North Bay Office

## **7.0 BUSINESS ARISING**

### **7.1 alPHa 2025 Conference and AGM – Summary Report**

Sara Inch submitted a written summary in advance regarding the alPHa 2025 Conference and Annual General Meeting (June 18–20). As she departed the meeting prior to this item, Rick Champagne read her summary aloud on her behalf. Rick also provided his own verbal summary of the conference.

## **8.0 REPORT OF MEDICAL OFFICER OF HEALTH**

The Report of the Medical Officer of Health dated June 25, 2025, was presented to the Board of Health for information purposes.

Questions and comments were received and addressed.

## **9.0 BOARD COMMITTEE REPORTS**

There was no Board Committee Reports.

## **10.0 CORRESPONDENCE**

Board of Health correspondence listed for the June 25, 2025, meeting is made available for review by Board members in the Board of Health online portal.

## **11.0 NEW BUSINESS**

## **12.0 IN CAMERA**

There was no in camera session.

## **13.0 ADJOURNMENT**

Having no further business, Rick Champagne the Board of Health Chairperson adjourned the Board of Health meeting at 6:15 p.m.

Original Signed by Jamie Lowery

2025/09/24

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Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Ashley Lecappelain

2025/09/24

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Ashley Lecappelain, Recorder

Date (yyyy/mm/dd)