

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, January 26, 2022, via teleconference. Audio live streaming of the proceedings was provided for the public.

PRESENT:

Nipissing District:

Central Appointee

Dave Butti

Central Appointee

Nancy Jacko

Central Appointee

Stuart Kidd

Central Appointee

Scott Robertson

Central Appointee

Tanya Vrebosch

Western Appointee

Dan Roveda

Parry Sound District:

North Eastern Appointee

Blair Flowers

South Eastern Appointee

Marianne Stickland

Western Appointee

Jamie McGarvey

Public Appointees:

Gary Guenther

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Dr. Chirico

Public Health Physician

Dr. Carol Zimbalatti

REGRETS:

Eastern Appointee

Dean Backer

RECORDER:

Management Administrative Assistant

Sheri Beaulieu

1.0 CALL TO ORDER

In keeping with public health measures related to the COVID-19 pandemic, the Board of Health meet electronically. Live streaming of the meeting was available to the public through a link provided on the Health Unit's website.

Dr Chirico called the Board of Health meeting to order at 5:42 p.m.

2.0 ELECTION

Nominations for the Chairperson and Vice-Chairperson positions were conducted electronically prior to the start of the Board of Health meeting.

2.1 Election of Chairperson

Dr. Chirico read the following motion:

Board of Health Resolution #BOH/2022/01/01*Guenther/Butti

Whereas, in accordance with Board of Health Policy, B-G-005, item 4.1.4, the Chairperson may serve a maximum of three consecutive one-year terms of office and then revert back to serving as a member of the Board of Health for one year before they can once again stand for the position of Chairperson; and

Whereas, Board of Health Policy B-G-005, item 4.1.5 states that under special circumstances, the Board of Health approval of the Chairperson’s term of office may be extended.

Now Therefore Be It Resolved, that the Board of Health approves a one-year extension to the Chairperson’s term of office and appoints Nancy Jacko as Chairperson of the Board of Health for the North Bay Parry Sound District Health Unit for the year 2022.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	X		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

Nancy Jacko assumed the role of Chairperson.

2.2 Election of Vice-Chairperson

The following motion was read:

Board of Health Resolution #BOH/2022/01/02 *Stickland/Butti

Be It Resolved, that Stuart Kidd be elected Vice-Chairperson of the Board of Health for the year 2022.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	X		

Gary Guenther	X	Marianne Stickland	X
Nancy Jacko	X	Tanya Vrebosch	X
Stuart Kidd	X		

“Carried”

3.0 APPROVAL OF THE AGENDA

The agenda for the January 26, 2022, Board of Health meeting was reviewed, and the following motion was read:

Board of Health Resolution #BOH/2022/01/03 *Kidd/Stickland

Be It Resolved, that the Board of Health Agenda, dated January 26, 2022, be approved.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	X		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

4.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

5.0 APPROVAL OF PREVIOUS MINUTES

5.1 Board of Health Minutes – November 24, 2021

The minutes from the Board of Health meeting held on November 24, 2021, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2022/01/04 *Vrebosch/Robertson

Be It Resolved, that the minutes from the Board of Health meeting held on November 24, 2021, be approved as presented.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	X		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

6.0 DATE OF NEXT MEETING

The proposed meeting schedule for 2022 was presented and the following motion was read:

Board of Health Resolution #BOH/2022/01/05 *McGarvey/Kidd

Be It Resolved, that in accordance with Board of Health Bylaw Section II, #18, the Board of Health approved the regular meeting schedule for the year 2022, as follows:

DATE	MEETING	TIME
January 26 <i>*This date is carried over from the 2021 approved schedule: for information only</i>	Finance and Property Committee Board of Health Meeting	5 – 7 p.m.
February 23	Board of Health	5 – 7 p.m.
April 27	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
June 22	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
September 28	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
November 23	Board of Health	5 – 7 p.m.
November 30	Finance and Property Committee Board of Health	5 – 7 p.m.
January 25, 2023	Finance and Property Committee Board of Health	5 – 7 p.m.

DATE	MEETING	TIME

Furthermore Be It Resolved, that during non-COVID-19 times, the Board of Health meetings are held at the North Bay Parry Sound District Health Unit Main Office in North Bay, with the exception of one meeting that will be held at the Parry Sound Branch Office, if possible. The Parry Sound meeting date is to be determined.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	X		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

7.0 APPOINTMENT OF STANDING COMMITTEES FOR 2022

The following motion was read:

Board of Health Resolution #BOH/2022/01/06 *Stickland/Vrebosch

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approves the appointment of the following Board of Health Standing Committees for 2022:

1. A **Finance and Property Committee** comprised of all Board members to deal with matters of finance, banking, insurance, property, and financial policies of the Board of Health; and
2. A **Personnel Policy, Labour/Employee Relations Committee** comprised of all Board members to deal with matters related to collective agreements (unions) and employment policies (non-union), and personnel policies of the Board of Health.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	X		

Nancy Jacko	X	Tanya Vrebosch	X
Stuart Kidd	X		

“Carried”

8.0 APPOINTMENT OF SIGNING OFFICERS FOR 2021

The following motion was read:

Board of Health Resolution #BOH/2022/01/07 *Robertson/McGarvey

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve the signing officers for the year 2022 as follows:

<i>Board of Health Chairperson</i>	<i>Nancy Jacko</i>
<i>Board of Health Vice-Chairperson</i>	<i>Stuart Kidd</i>
<i>Medical Officer of Health/Executive Officer</i>	<i>Dr. Jim Chirico</i>
<i>Executive Director, Clinical Services and Chief Nursing Officer</i>	<i>Shannon Mantha</i>
<i>Executive Director, Community Services</i>	<i>Louise Gagné</i>
<i>Executive Director, Corporate Services and Privacy Officer</i>	<i>Paul Massicotte</i>
<i>Executive Director, Finance</i>	<i>Isabel Churcher</i>
<i>Executive Director, Human Resources</i>	<i>Josée Goulet</i>

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	X		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

9.0 APPOINTMENT OF LEGAL ADVISORS FOR 2021

The following motion was read:

Board of Health Resolution #BOH/2022/01/08 *Kidd/Stickland

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve the appointment of the following legal advisors for the year 2022:

Corporate Legal Advisors:

- The Corporation of the City of North Bay
 - Lucenti, Orlando & Ellies LLP
 - Frank Williams & Associates

Enforcement Legal Advisors:

- Joseph D. Kennedy B.A., LL.B., C.S.
- The Corporation of the City of North Bay

Health Protection and Promotion Act (HPPA) Legal Advisors:

- Joseph D. Kennedy B.A., LL.B., C.S.
 - Middlebro' & Stevens LLP
 - Larmer Stickland

Labour Relations Legal Advisors:

- Fillion Wakely Thorup Angeletti LLP

and,

Furthermore Be It Resolved, that the North Bay Parry Sound District Health Unit may use additional legal advisors as directed by the Medical Officer of Health/Executive Officer, and approved by resolution at the next regular Board of Health meeting.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	X		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

10.0 BUSINESS ARISING

There was nothing under Business Arising.

11.0 REPORT OF THE MEDICAL OFFICER OF HEALTH

The [Report of the Medical Officer of Health](#) dated January 26, 2022, was presented to the Board of Health for information purposes.

An additional verbal update from the Medical Officer of Health was also provided. The report included the following:

- The biggest issue recently is the widespread community transmission of COVID-19
- Testing has become more targeted and prioritized for capacity purposes and to maximize limited resources, which means case numbers are under reported
- The Health Unit remains amongst the lowest in terms of cases numbers in the province
- Mitigating harm remains important to prevent the health care system from becoming overwhelmed
- Hospital and ICU admissions along with the number of deaths related to COVID-19 are now the more relevant indices
- While there is some stabilization in hospitalizations, COVID-19-related critical illness remains
- There are some hospitals that are seeing surges in admissions, including pediatric admissions, and tragically, the number of deaths is on the increase with the third largest numbers of deaths reported recently since the start of the pandemic
- The largest numbers of death are reported in critical settings and with the unvaccinated population
- Locally, the Health Unit district has 209 active cases with a percent positivity rate of 15%, 11 outbreaks currently, and sadly, we have had a total 13 deaths locally now
- Case and contact management has needed to be strategically re-evaluated with so much transmission to ensure capacity
- The vaccine is still highly effective, with 56% coverage from infection with at least two doses, 83% less likely to be hospitalized, and 91% less likely to be admitted to the ICU
- The Health Unit continues to prioritize first, second, third, and fourth doses of the vaccine; fourth doses are currently being provided in congregate care settings and should be completed by the end of January
- School-based clinics and after-hours clinics are being provided to address the needs of the 5-11-year-old age group
- The Health Unit's website is updated regularly to display the most current and relevant information
- On behalf of the North Bay Regional Health Centre, they now have their COVID-19 Assessment Centre up and running which is co-located with their COVID-19 Testing Centre
- Anyone that suspects they are COVID-19 positive or are exhibiting mild to moderate symptoms are asked to make an appointment with their COVID-19 Assessment Centre rather than visiting the emergency room

In response to a question raised regarding school absences, the Board was advised that the Ministry of Education is responsible for the type of reporting provided by school boards.

12.0 BOARD COMMITTEE REPORT

12.1 Finance and Property Committee

A Finance and Property Committee meeting was held immediately prior to the Board of Health meeting.

The following motion was read:

Board of Health Resolution #BOH/2022/01/09 *McGarvey/Robertson

Be It Resolved, that on the recommendation of the Finance and Property Committee that the Board of Health for the North Bay Parry Sound District Health Unit approve the 2022 Board of Health Public Health Budget, as presented, with a total sharable base of \$22,309,044.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	X		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

The following motion was read:

Board of Health Resolution #BOH/2022/01/10 * McGarvey/Kidd

Whereas, the North Bay Parry Sound District Health Unit (Health Unit) has a current Credit Facility with the Royal Bank of Canada (RBC) in the amount of \$500,000 for overdraft protection and loan purposes; and

Whereas, the Credit Facility was approved by the Board of Health for the Health Unit on April 23, 2014, and amended on December 23, 2015; and

Whereas, the temporary lending agreement approved by the Board of Health on June 23, 2021, has expired; and

Whereas, the Health Unit is incurring unusual costs as a result of the COVID-19 immunization strategy and is experiencing cash flow shortages; and

Whereas, the Health Unit will apply for additional one-time funding for the costs related to the COVID-19 immunization strategy to the Ministry of Health (Ministry); and

Whereas, the one-time funding request for the above-noted extraordinary costs will not be approved by the Ministry until later in the year; and

Whereas, the RBC has agreed to offer the Health Unit a Permanent Lending Agreement for an additional \$1,500,000 under the current Credit Facility, at the same interest rate.

Therefore Be It Resolved, that on the recommendation of the Finance and Property Committee that the Board of Health for the North Bay Parry Sound District Health Unit approve the Permanent Lending Agreement increase of \$1,500,000 with RBC; and

Furthermore Be It Resolved, that on the recommendation of the Finance and Property Committee that Board of Health approve the use of the collateral mortgage in support of the line of credit.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	X		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

13.0 CORRESPONDENCE

Board of Health correspondence listed for the January 26, 2022, meeting is made available for review by Board members in the Board of Health online portal.

14.0 NEW BUSINESS

14.1 Corporate Sponsorships and Donations 2021 – Report to the Board

The 2021 Corporate Sponsorships and Donations Report was provided for information purposes.

14.2 Requests for Proposal 2021 – Report to the Board

The 2021 Requests for Proposal Report was provided for information purposes.

14.3 Association of Local Public Health Agencies (alPHa) Winter Symposium Registration

Notice of the alPHa 2022 Winter Symposium was provided. Board members interested in participating in the event are to contact the Board of Health Recording Secretary.

The following motion was read:

Board of Health Resolution #BOH/2022/01/11 * McGarvey/Kidd

Therefore Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit authorizes two Board of Health member(s) to attend the Association of Local Public Health Agencies (ALPHA) 2022 Winter Symposium, to be held virtually on Friday, February 25, 2022; and

Furthermore Be It Resolved, that expenses related to attendance of the ALPHA 2022 Winter Symposium be paid in accordance with the Board of Health Remuneration Policy, #B-F-004.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Dean Backer	R			Jamie McGarvey	X		
Dave Butti	X			Scott Robertson	X		
Blair Flowers	X			Dan Roveda	X		
Gary Guenther	X			Marianne Stickland	X		
Nancy Jacko	X			Tanya Vrebosch	X		
Stuart Kidd	X						

“Carried”

14.4 Quality Issue Report 2021 – Report to the Board

The Quality Issue Report is used for organizational quality assurance and is provided to the Board for information purposes.

15.0 IN CAMERA

There was no in camera session.

16.0 ADJOURNMENT

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 6:24 p.m.

Original Signed by Nancy Jacko

2022.02.23

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Sheri Beaulieu

2022.02.23

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)