

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, January 22, 2020, at 345 Oak Street West, North Bay, Ontario.

**PRESENT:**

**Nipissing District:**

Central Appointee

Dave Butti

Central Appointee

Nancy Jacko

Central Appointee

Stuart Kidd

Central Appointee

Scott Robertson

Central Appointee

Tanya Vrebosch

South Eastern Appointee

Marianne Stickland

Western Appointee

Dan Roveda

**Parry Sound District:**

North Eastern Appointee

Blair Flowers

Western Appointee

Don Brisbane

**Public Appointees:**

Gary Guenther

**ALSO IN ATTENDANCE:**

Medical Officer of Health/Executive Officer

Dr. Chirico

Executive Director, Finance

Isabel Churcher

Master of Public Health Student

Dr. Carol Zimbalatti

Preventative Medicine Student

Dr. Reed Morrison

**REGRETS:**

Eastern Appointee (Nipissing)

Dean Backer

Public Appointee

Mike Poeta

**RECORDER:**

Management Administrative Assistant

Sheri Beaulieu

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**1.0 CALL TO ORDER**

Dr. Jim Chirico, Medical Officer of Health/Executive Officer called the Board of Health meeting to order at 5:53 p.m.

**2.0 ELECTIONS**

**2.1 Election of Chairperson**

Dr. Chirico opened the floor for nominations for Chairperson for the Board of Health for 2020. Don Brisbane nominated Nancy Jacko. The nomination was seconded by Tanya Vrebosch. Nancy accepted the nomination. Further nominations were requested.

Nominations were closed. Given that Nancy Jacko has already served in the role of Chairperson for the maximum of three consecutive one-year terms, plus one additional one-year term, the following motion was read:

**Board of Health Resolution #BOH/2020/01/01 \*Brisbane/Vrebosch**

*Whereas, in accordance with Board of Health Policy, B-G-005, item 4.1.4, the Chairperson may serve a maximum of three consecutive one-year terms of office and then revert back to serving as a member of the Board of Health for one year before they can once again stand for the position of Chairperson; and*

*Whereas, Board of Health Policy B-G-005, item 4.1.5 states that under special circumstances, the Board of Health approval of the Chairperson's term of office may be extended;*

*Now Therefore Be It Resolved, that the Board of Health approves a one-year extension to the Chairperson's term of office and appoints Nancy Jacko as Chairperson of the Board of Health for the North Bay Parry Sound District Health Unit for the year 2020.*

"Carried"

## **2.2 Election of Vice-Chairperson**

The Chairperson opened the floor for nominations for Vice-Chairperson for the Board of Health for 2020. Tanya Vrebosch nominated Don Brisbane. Scott Robertson seconded the nomination. Don accepted the nomination. Further nominations were requested.

Nominations were closed and the following motion was read:

**Board of Health Resolution #BOH/2020/01/02 \*Vrebosch/Robertson**

*Be It Resolved, that Don Brisbane be elected Vice-Chairperson of the Board of Health for the year 2020.*

"Carried"

## **3.0 APPROVAL OF THE AGENDA**

The agenda for the January 22, 2020, Board of Health meeting was reviewed and the following motion was read:

**Board of Health Resolution #BOH/2020/01/03 \*Kidd/Stickland**

*Be It Resolved, that the Board of Health Agenda, dated January 22, 2020, be approved, as presented.*

"Carried"

#### **4.0 CONFLICT OF INTEREST DECLARATION**

There were no conflicts of interest declared.

#### **5.0 APPROVAL OF PREVIOUS MINUTES**

##### **5.1 Board of Health Minutes – December 4, 2019**

The minutes from the Board of Health meeting held on December 4, 2019, were reviewed and the following motion was read:

**Board of Health Resolution #BOH/2020/01/04 \*Brisbane/Guenther**

*Be It Resolved, that the minutes from the Board of Health meeting held on September 25, 2019, be approved as presented.*

*“Carried”*

##### **5.2 Board of Health Minutes – In Camera – December 4, 2019**

**Board of Health Resolution #BOH/2020/01/05 \*Roveda/Butti**

*Be It Resolved, that the in camera minutes from the Board of Health meeting held on December 4, 2019, be approved as presented.*

*“Carried”*

#### **6.0 DATE OF NEXT MEETING**

The Board of Health meeting schedule for 2020 was brought forward for consideration. Board meetings are held at the Health Unit Main Office in North Bay, with the exception of one meeting during the year that is held at the Parry Sound Branch Office, when possible. The following motion was read:

**Board of Health Resolution #BOH/2020/01/06 \*Kidd/Guenther**

*Be It Resolved, that in accordance with Board of Health Bylaw Section II, #18, the Board of Health approve the regular meeting schedule for the year 2020 as follows:*

<b>DATE</b>	<b>MEETING</b>	<b>TIME</b>
<i>January 22</i>	<i>Finance and Property Committee Board of Health Meeting</i>	<i>5 – 7 p.m.</i>

<b>DATE</b>	<b>MEETING</b>	<b>TIME</b>
February 26	Personnel Policy, Employee and Labour Relations Committee Board of Health Meeting	5 – 7 p.m.
April 22	Finance and Property Committee Personnel Policy, Employee and Labour Relations Committee Board of Health	5 – 7 p.m.
June 24	Personnel Policy, Employee and Labour Relations Committee Board of Health	5 – 7 p.m.
September 23	Personnel Policy, Employee and Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
November 25	Board of Health	5 – 7 p.m.
December 2	Finance and Property Committee Board of Health	5 – 7 p.m.
January 27, 2021	Finance and Property Committee Board of Health	5 – 7 p.m.

**And Furthermore Be It Resolved**, that the Board of Health meetings are held at the North Bay Parry Sound District Health Unit, Main Office, North Bay, with the exception of one meeting that will be held at the Parry Sound Branch Office, if possible. The Parry Sound meeting date is to be determined.

“Carried”

## 7.0 APPOINTMENT OF STANDING COMMITTEES FOR 2020

Standing committees for the Board of Health are appointed at the start of each year; the following motion was read:

### **Board of Health Resolution #BOH/2020/01/07 \*Brisbane/Vrebosch**

**Be It Resolved**, that the Board of Health for the North Bay Parry Sound District Health Unit approves the appointment of the following Board of Health Standing Committees for 2020:

1. A **Finance and Property Committee** comprised of all Board members to deal with matters of finance, banking, insurance, property, and financial policies of the Board of Health; and
2. A **Personnel Policy, Labour/Employee Relations Committee** comprised of all Board members to deal with matters related to collective agreements (unions) and employment policies (non-union), and personnel policies of the Board of Health.

“Carried”

## 8.0 APPOINTMENT OF SIGNING OFFICERS FOR 2020

A motion to appoint the signing officers for 2020 was read:

### **Board of Health Resolution #BOH/2020/01/08 \*Butti/Stickland**

**Be It Resolved**, that the Board of Health for the North Bay Parry Sound District Health Unit approve the signing officers for the year 2020 as follows:

<i>Board of Health Chairperson</i>	<i>Nancy Jacko</i>
<i>Board of Health Vice-Chairperson</i>	<i>Don Brisbane</i>
<i>Medical Officer of Health/Executive Officer</i>	<i>Dr. Jim Chirico</i>
<i>Executive Director, Clinical Services and Chief Nursing Officer</i>	<i>Cathy Menzies-Boulé</i>
<i>Executive Director, Community Services</i>	<i>Shannon Mantha</i>
<i>Executive Director, Corporate Services and Privacy Officer</i>	<i>Paul Massicotte</i>
<i>Executive Director, Finance</i>	<i>Isabel Churcher</i>
<i>Executive Director, Human Resources</i>	<i>Josée Goulet</i>

“Carried”

## 9.0 APPOINTMENT OF LEGAL ADVISORS FOR 2020

Advised the board that we have different legal councils dependant on the need. Each law firm specialize in different areas – more specialized in various areas.

Try to keep it local as much as possible.

We have a process on who can call for legal advice.

Legal advisors for 2020 were appointed; the following motion was read:

**Board of Health Resolution #BOH/2020/01/09 \*Butti/Roveda**

**Be It Resolved**, that the Board of Health for the North Bay Parry Sound District Health Unit approves the appointment of the following legal advisors for the year 2020:

**Corporate Legal Advisors:**

- The Corporation of the City of North Bay
  - Lucenti, Orlando & Ellies LLP
  - Frank Williams & Associates

**Enforcement Legal Advisors:**

- Joseph D. Kennedy B.A., LL.B., C.S.
- The Corporation of the City of North Bay
- The Corporation of the Town of Parry Sound

**Health Protection and Promotion Act (HPPA) Legal Advisors:**

- Joseph D. Kennedy B.A., LL.B., C.S.
  - Middlebro' & Stevens LLP
  - Larmer St.ickland

**Labour Relations Legal Advisors:**

- Filion Wakely Thorup Angeletti LLP

and,

**Furthermore Be It Resolved**, that the North Bay Parry Sound District Health Unit may use additional legal advisors as directed by the Medical Officer of Health/Executive Officer, and approved by resolution at the next regular Board of Health meeting.

“Carried, as amended”

## 10.0 BUSINESS ARISING

There was no discussion under Business Arising.

## 11.0 REPORT OF THE MEDICAL OFFICER OF HEALTH

The [Report of the Medical Officer](#) of Health dated January 13, 2020, was presented to the Board of Health for information purposes.

Dr. Chirico provided additional information related to the Ministry of Health Public Health Modernization Consultation session that was held in North Bay on January 14 for representatives from North Bay Parry Sound, Algoma, and Sudbury and district. Board of Health members that attended the consultation session provided their feedback on the session as well.

Board members were reminded that they and the municipalities they represent still have the opportunity to provide feedback to the Ministry by way of the *Public Health Modernization*:

*Discussion Paper* survey. A follow up email with a link to the Discussion Paper and survey will be sent to Board members.

An update on the Novel Coronavirus was provided. The situation is evolving rapidly, however, the risk to Canadian's remains low at this point.

Additional discussions included harm reduction (in particular used needles and sharps bins), PFAS, and funding received for the Ontario Seniors Dental Care Program.

## **12.0 COMMITTEE REPORTS**

### **12.1 Finance and Property Committee**

A Finance and Property Committee meeting was held prior to the Board of Health meeting; the following motion was read:

#### **Board of Health Resolution #BOH/2020/01/10 \*Brisbane/Guenther**

*Whereas, The North Bay Parry Sound District Health Unit's Annual Service Plan must be submitted to the Ministry of Health by March 2, 2020;*

*Therefore Be It Resolved, that on the recommendation of the Finance and Property Committee that the Board of Health approve the submission of the following request for one-time funding for 2020 to the Ministry of Health by March 2, 2020:*

*One-time Funding:*

1. *Public Health Inspector (PHI) Practicum*      \$13,500.00

*"Carried"*

## **13.0 CORRESPONDENCE**

Board of Health correspondence listed for the January 22, 2020, meeting is made available for review by Board members in the Board of Health online portal.

## **14.0 NEW BUSINESS**

### **14.1 Association of Local Public Health Agencies (alPHA) Winter Symposium, 2020**

Notice of the upcoming Association of Local Public Health Agencies (alPHA) 2020 Winter Symposium was distributed to Board of Health members.

The following motion was read:

**Board of Health Resolution #BOH/2020/01/11 \*Stickland/Kidd**

***Now Therefore Be It Resolved***, that the Board of Health for the North Bay Parry Sound District Health Unit authorizes 2 Board of Health member(s) attend the Association of Local Public Health Agencies (ALPHA) 2020 Winter Symposium February , 20-21, 2020, in Toronto, Ontario; and

***Further Be It Resolved***, that expenses related to the attending the ALPHA 2020 Winter Symposium be paid in accordance with the Board of Health Remuneration Policy #B-F-004.

*“Carried”*

**14.2 Corporate Sponsorships and Donations 2019 – Report to the Board**

A list of Corporate Sponsorships and Donations for 2019 was provided to the Board for information purposes.

There was discussion around the positive impact that the corporate sponsorships had on community groups throughout the North Bay Parry Sound districts.

**14.3 Requests for Proposals 2019 – Report to the Board**

It was reported to the Board that there were no requests for proposal in 2019.

**14.4 Public Health Modernization Consultation Session Attendance Approval**

The Ministry of Health proceeded to conduct consultation sessions related to public health modernization in late 2019.

The Health Unit was contacted in December 2019 to host the Ministry consultation session for North Bay Parry Sound, Algoma, and Sudbury in mid-January. A list of Board of Health, management, and municipal representatives was provided to the Ministry. In early January the Ministry distributed invitations to the January 14, 2020, consultation session.

The following motion was read:

**Board of Health Resolution #BOH/2020/01/12 \*Kidd/Roveda**

***Whereas***, the Ministry of Health is undertaking province-wide consultation sessions on public health modernization with public health and municipal stakeholders; and

***Whereas***, the Ministry of Health contacted the North Bay Parry Sound District Health Unit on December 16, 2019, requesting the Health Unit host the January 14, 2020, Public Health



*Modernization Consultation session for key stakeholders from North Bay Parry Sound, Algoma, and Sudbury; and*

***Whereas***, the Ministry of Health requested the Health Unit submit a limited list of management, board of health, and municipal representatives for invitation to the January 14, 2020, session; and

***Whereas***, the North Bay Parry Sound District Health Unit submitted the names of Nancy Jacko, Dean Backer, Dan Roveda, Blair Flowers, Marianne Stickland, and Don Brisbane to represent each of the Health Unit districts;

***Now Therefore Be It Resolved***, that applicable expenses related to attending the Public Health Modernization Consultation session on January 14, 2020, be paid in accordance with Board of Health Remuneration Policy #B-F-004.

*“Carried”*

#### **15.0 IN CAMERA**

There was no in camera meeting.

#### **16.0 ADJOURNMENT**

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 7:31 p.m.

*Original Signed by Nancy Jacko*

*2020/02/26*

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Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

*Original Signed by Sheri Beaulieu*

*2020/02/26*

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Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)