

**BOARD OF HEALTH
NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT**

Nipissing District:

Central Appointees

Karen Cook
Sara Inch
Jamie Lowery (*Vice - Chairperson*)
Dave Wolfe
Rick Champagne (*Chairperson*)
Jamie Restoule

Eastern Appointee

Western Appointee

Parry Sound District:

Northeastern Appointee

Southeastern Appointee

Western Appointee

Blair Flowers
Marianne Stickland
Jamie McGarvey

Public Appointees:

Tim Sheppard

Medical Officer of Health/Executive Officer

Dr. Carol Zimbalatti

Also Attending by Invitation

Executive Director, Organizational Effectiveness
Executive Director, Community Services
Executive Director, Clinical Services/Chief Nursing Officer
Executive Director, Corporate Services/Privacy Officer
Executive Assistant, Quality Assurance
Manager, Oral Health Program
Health Promotion Specialist, Foundational Services
Manager, Quality, Practice, and Relations
Public Relations Specialist

Chris Bowes
Louise Gagné
Shannon Mantha
Paul Massicotte
Shelly Maki
Julie Patenaude-Bouffard
Erin Reyce
Terry Smith
Kylie Wurdell

Recorder

Executive Assistant, Office of the Medical Officer of Health

Ashley Lecappelain

A regular meeting of the **Board of Health** for the **North Bay Parry Sound District Health Unit** will be held both in person and virtually for Board of Health members, and will be live streamed for the public from the Nipissing Room at 345 Oak Street West, North Bay, Ontario on:

Date: Wednesday, November 26, 2025

Time: 5:15 p.m. to 7:00 p.m.

A G E N D A

1.0 CALL TO ORDER

2.0 APPROVAL OF THE AGENDA

➤ *Notice of Motion*

3.0 CONFLICT OF INTEREST DECLARATION

4.0 PRESENTATIONS: NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT STRATEGIC PLAN UPDATES

Priority 1, Strategy 2: Foster Leadership through improved performance management and succession planning.

- *Julie Patenaude-Bouffard, Manager, Oral Health Program*
- *Terry Smith, Manager, Quality, Practice, and Relations*

Priority 2, Strategy 4: Cultivate our role within systems-level efforts to reduce poverty and homelessness.

- *Chris Bowes, Executive Director, Organizational Effectiveness*
- *Erin Reyce, Health Promotion Specialist, Foundational Services*

Priority 3, Strategy 2: Raise awareness about the needs addressed by the Health Unit.

- *Kylie Wurdell, Public Relations Specialist*

5.0 APPROVAL OF THE PREVIOUS MINUTES

5.1 Board of Health Minutes – September 24, 2025

➤ *Notice of Motion*

5.2 Board of Health In-Camera Minutes – September 24, 2025

➤ *Notice of Motion*

6.0 BUSINESS ARISING

7.0 REPORT OF MEDICAL OFFICER OF HEALTH

8.0 BOARD COMMITTEE REPORTS

8.1 Personnel Policy, Labour/Employee Relations Committee

➤ *Notice of Motions*

9.0 CORRESPONDENCE

10.0 NEW BUSINESS

**10.1 Association of Local Public Health Agencies (alPHA) 2025 Fall Symposium Summary
- Report from Dr. Zimbalatti**

10.2 Third Quarter Financial Statements

10.3 Third Quarter Medical Officer of Health Expenses – July 1 – September 30, 2025

10.4 Third Quarter Board of Health Expenses – July 1 – September 30, 2025

10.5 All Staff Holiday Celebration Luncheon Invitation

➤ *Notice of Motion*

- 10.6 Association of Local Public Health Agencies (alPHA) 2026 Annual General Meeting and Conference
 - Notice of Motion
- 10.7 Meeting Schedule 2025 – Revised
 - Notice of Motion

11.0 DATE OF NEXT MEETING

Date: January 28, 2026

Time: 5:00 p.m. - 8:00 p.m.

Place: Nipissing Room, North Bay Office

12.0 IN CAMERA

- 12.1 Move in-Camera
 - *Notice of Motion – Move In Camera*
- 12.2 A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the Board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group or persons, or organization.
- 12.3 Rise and Report
 - *Notice of Motion – Rise and Report*

13.0 ADJOURNMENT

If you are not able to attend the meeting, please notify Ashley Lecappelain at 705-474-1400, extension 5272.

Thank you.

Approved by,

Carol Zimbalatti, M.D., CCFP, MPH
Medical Officer of Health/Executive Officer